

# Foodie Delights Guide

Bring people together to share anything from muffins to a five-course meal!

If you love to bake, love a night out, or just love good food, organising a foodie event at a cafe, pub or your office or school is the perfect way to raise funds. Organise anything from a morning tea at work to a three-course meal at a glam restaurant, a gin or wine tasting at a local venue, a lush high tea at a hotel, or a simple (but ever popular) sausage sizzle. Raise funds by selling items or tickets, asking people donate via a QR code, or providing a donation box for cash donations.

## **Step 1: Research local venues that suit your event idea, ticket price, and community**

**Hint:** some venues might rent out a large room or the entire venue at a time when they are less busy, such as an evening during the week, after closing on the weekend, or on a Saturday morning

## **Step 2: Plan your event including date, time, event type, inclusions (e.g. dinner, high tea, wine and cheese), ticket price – check out [Fundraising Resources](#) for our Event Planning Checklist**

**Hint (*event in a venue*):** ask the venue whether they can throw in some extras to support your ticket sales or whether they will charge you a reduced fee for a large group booking or set meal

**Hint (*sausage sizzle*):** depending on where you run your sausage sizzle, you may need to organise Public Liability insurance, which can cost \$200, and you can reach out to butchers for donations

**Hint (*morning tea or bake sale*):** reach out to local bakeries or cafes to donate goodies in return for promotions and/or ask colleagues or friends to bring home baked goods

## **Step 3: Promote and sell tickets – visit [Fundraising Resources](#) to for our Promotions Checklist**

**Hint:** sell via [Humanitix](#) or [Trybooking](#) (these platforms allow you to sell tickets without having to pay a subscription fee, and they have reduced ticketing fees for not-for-profits\*)

## **Step 4: Download the social media assets from our [Fundraising Resources](#) page**

**Hint:** you can use any of the graphics provided or use our logo and design your own marketing assets; if you design your own, please send them to our [Fundraising team](#) for approval

## **Step 5: Don't forget to say thanks to your donors and supporters**

**Hint:** send them a thank you email, thank them on social media, or send them a handwritten card

*\* Information correct at the time of publication*